

Skelton Parish Council

Parish Clerk: c/o, 10 Long Furrow, Haxby, York YO32 2WF
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Minutes of the Ordinary Meeting of Skelton Parish Council held on Thursday 15th August 2024 in Skelton Village Hall at 1930.

Present:

Councillors: Cllrs. J. Watson, C. Linfoot, J. Linfoot, K Hayton, N. Lansell and L.Mansell.

Ward Councillor: Cllr. A. Hook

Members of the Public 2

Clerk: Colin Ellis

24/044 Chair's welcome.

The Chair welcomed all those present to the meeting.

24/045a To receive and note apologies for absence given in advance of the meeting.

None. It was noted that Cllr. T. Stead was absent.

24/045b To consider the approval of reasons given for absence.

None. It was RESOLVED to note no reason for absence had been received from Cllr. T. Stead.

24/046 To receive any declarations of interests not already under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary interests.

None.

24/047 To resolve to adjourn the meeting to hold the Open Forum to include: (Please note this will be limited to 30 minutes)

1. To receive any latest incident reports from North Yorkshire Police.

The Clerk had circulated the report for July. Only one incident recorded possible attempted burglary Riverside Farm 30th July.

2. To receive a report from the Ward Councillors.

Cllr. A. Hook apologised for not reporting on any issues due to holidays.

3. To receive the Litter Picker's report.

Litter Picker reported on the extraordinary amount of litter in the playground and adjacent to the entrance to the football field, acknowledging it was the school holidays, but there was still no excuse for not depositing it in the litter bins provided. It was also disconcerting that there was evidence of dogs being walked in the playground and the football field with dog excrement visible. Suggested that a dog fouling notice on the double gates to the playground should be considered. Advertising banners from the football field had been dumped in the hedge bottom. The clerk had reported to CYC to collect unauthorised equipment left in the play area that of broken plastic goal. At this point it was raised by Cllr Lansell that a dog bin at the end of Rawcliffe Landing should be considered and that the Clerk should contact Sustrans.

4. To receive resident's questions.

a. To receive any update on the untidy driveway at 2 Grange Close and environmental health issues

It was RESOLVED to note the further communication received from the City of York Planning Enforcement Officer.

b. To receive any updates on the request to CYC to sweep the loose footpath chippings down Brecksfield.

Still unresolved and Cllr Hook undertook to follow up.

c. Resident reported concern over further verge damage corner of St Giles Road/Church Lane.

It was RESOLVED to note that CYC had responded that Church Lane is inspected annually for damage with the next inspection due in September that after a previous complaint was resolved following work ordered to excavate and relay 22m² of carriageway edging completed 17th May 2024.

d. Resident email concerning lack of fishing opportunities at the village pond – additional pegs required.

Following discussion, it was RESOLVED to take no further action with the resident being informed that the pond was never and still not a recognised fishing pond and that there are no fishing pegs as such and originally no fish, those now present have been filled by residents. Fishing that does take place is restricted to Skelton residents with the Council having no objection to the limited fishing that takes place but is not encouraged.

e. Resident email concerning uncontrolled dogs and allowing dogs off the lead on the Pasture.

It was RESOLVED to take no action as responsible dog owners should not suffer at the expense of those who appear not to care. It is a place for socialising and policing it would be impossible.

24/048 To approve and sign the minutes of the Ordinary meeting of Skelton Parish Council held on 25th July 2024 as a true and correct record.

It was RESOLVED to approve the Minutes of the Ordinary meeting of Skelton Parish Council held on 25th July 2024 as a true and correct record and were signed by The Chair.

24/049 To receive information on the latest ongoing issues and decide further necessary action on village and playground matters to include: -

1. To consider and decide to improve the village appearance by providing additional planter/s, replenish plants and plant new bulbs/trees.

It was RESOLVED to note no further progress on receiving a licence for the additional planter Fairfields Drive/A19 junction. It was RESOLVED to progress the design and construction to the same dimensions as that of the Planter on the corner of St Giles Road/A19 and that Cllr. T. Stead would be asked if he would be prepared to build.

2. To receive update and consider any necessary actions to replace the path at the pond and to provide lighting with progress on any grant funding options.

It was RESOLVED to note no further progress, still awaiting a decision on the application to the Awards for All National Lottery Fund.

3. To consider and decide on a date for the next walk around the village by councillors/clerk.

It was considered that the walk about the village by Councillors/Clerk immediately before this meeting was successful and it was RESOLVED to arrange another walk about during December but starting at 2pm. Actual date to be agreed.

4. To consider dog fouling notices “There is no Poop Fairy” “Clean up after your Dog” for erection around the village.

It was RESOLVED to note, at the request of the Council, that the Clerk had purchased a supply of dog fouling self adhesive notices and these were distributed to Councillors for posting on suitable structures throughout the village. It was RESOLVED to authorise the purchase of an additional 100 notices to be distributed among Councillors as well as a supply of dog bags.

5. To consider and decide on any action regarding the No 12 The Dell – house condition and hedge encroaching footpath.

It was RESOLVED to note that the overhanging edge obstructing the public footpath at No 12 The Dell had been cut back by residents.

6. To consider and decide on holding a Resident’s Christmas Party in the Village

Hall.

It was RESOLVED in principle to again hold a resident's Christmas Party in the Village Hall after the success of previous years and that the date of Saturday 14th December was suggested 1-3pm.

7. To note play area inspection scheduled for September at a cost of £78.

It was RESOLVED to note that the annual play area inspection would take place in September and the cost involved.

8. To note and decide on any action on shrubbery encroaching on Crooking Green – consider consolidating into the grass cutting contract.

Following discussion, it was RESOLVED to defer and for this to be placed on the January 2025 meeting agenda.

9. To consider and decide on a resident suggestion to creating wildflower areas/verges in the village.

Following discussion, it was RESOLVED to take no action as it was considered not practical.

24/050 Financial Matters and Governance

1. To receive the bank reconciliation and budget monitoring reports as of 30th July 2024

It was RESOLVED to approve the financial reports as of 30th July 2024.

2. To note the following receipts

a. Fielders Funeral Services – Burial Alan Pipe	£ 400.00
TOTAL	£ 400.00

3. To confirm the following payments of invoices: -

a. Salaries, oncosts, and mileage- July	(BP) £ 1139.53
b. Home working allowance Clerk- July	£ 26.00
c. Giffgaff monthly charges- July	(DC) £ 6.00
d. Clerks' printer contract allowance	£ 11.50
e. Microsoft Business Basic 365 monthly charge – June 24	(DC) £ 12.36
f. Village Hall Annual Donation	(BP) £ 500.00
g. City of York – Cemetery Waste Charges	(DD) £ 52.38

TOTAL £ 1747.77

It was RESOLVED to confirm payment of the above invoices.

4. To approve the following payments:

a. Salaries, oncosts, and mileage- August	(BP) £ 1146.82
b. Home working allowance Clerk- August	£ 26.00
c. Giffgaff monthly charges- August	(DC) £ 6.00
d. Clerks' printer contract allowance	£ 11.50
e. Microsoft Business Basic 365 monthly charge – July 24	(DC) £ 12.36
f. Sleightholm Landscapes – Grass Cutting Contract	(BP) £ 1953.60
g. Zurich Municipal Insurance renewal	(BP) £ 632.00
h. PKF Littlejohn – Conclusion of External Audit 23-24	(BP) £ 252.00
i. Amazon Business – Dog fouling signs	(DC) £ 59.90

TOTAL £ £4100.18

It was RESOLVED to approve payment of the above invoices.

5. To receive external auditor report from PKF Littlejohn.

It was RESOLVED to note that the external audit report had been successfully completed with no issues raised.

6. To consider extending the grass cutting contract for 25/26 with Sleightholm Landscapes or competitive tendering.

It was RESOLVED to invite Sleightholm Landscapes to provide a quote for the 25/26 season before deciding the competitive tendering process.

24/051 Planning

1. To consider a response to the following planning applications: -

- a. 24/01338/FUL – Greene King Pub and Carvery, Riverside Farm, Shipton Road, Skelton YO30 1XJ – Canopy extension to entrance, single storey side extension, timber cladding to exterior and re-use of hardstanding for car park after demolition of outbuildings – No

objection.

b.24/01425/TPO – Yorkshire Ambulance NHS Trust, Fairfields, Shipton Road, Skelton, York – Lateral reduction on lower primary branch by approx. 2.5m to 1no. Oak Protected by Tree Preservation Order 125/1989 – No objection.

2. To note details of planning applications decided by City of York Council and decide on any necessary action:

24/00973/FUL – 129 Brecksfield – Two storey side extension – approved 2nd August 2024.

3. Other planning issues.

24/052 To consider correspondence received and decide action where necessary to include: -

1. **To receive emails from YLCA: -**

a. White Rose Updates, Law and Governance and E-training bulletins.

b. Training Programme April-September 2024

c. Councillor Development Framework Training 2024

2. **To receive emails from NALC.**

3. **To receive emails from City of York.**

a. Residents update – August 2024.

b. Business update August 2024.

c. York Environment weeks – festival - 14th September – 12th October 2024

4. **To receive emails from other organisations.**

24/053 To receive reports from the Council’s representatives on external bodies and to consider any action.

a. York YLCA Branch Meeting - Next meeting Thursday 10th October at Dunnington Reading Rooms. – Cllr. K. Hayton to attend.

b. Kyle and Ouse Internal Drainage Board – Decide representation to next meeting. Monday 2nd December 2024. Cllr. A Hook would be in attendance.

c. Village Hall – No report.

24/054 To receive Councillors request for items to be placed on the agenda for the next meeting of the Council.

Councillors were reminded by The Chair to let the Clerk have any agenda items for the next meeting.

It was suggested that the Clerk compiles a list of outstanding issues with CYC and to inform Cllr. A. Hook who would take up on the Council’s behalf in accordance with the contractual understanding between SPC and City of York Council.

24/055 To confirm that the next meeting of Skelton Parish Council will be held on Thursday 24th October at 7.30pm, there being no meeting in September.

It was RESOLVED to confirm that the next meeting of Skelton Parish Council would be held on Thursday 24th October 2024 at 7.30pm in the Village Hall and that there would be no meeting held in September.

The Chair closed the meeting at 2026.

Signed -----J.D.Watson-----Chair Skelton Parish Council

24/10/24

Date-----