

Skelton Parish Council

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17th January 2025

An Ordinary Meeting of Skelton Parish Council will be held on Thursday 23rd January 2025 from 19:30 at Skelton Village Hall.

Members of Skelton Parish Council are summoned to attend this meeting.

Members of the press and public are invited to join this meeting. Those present will, if they wish, be given an opportunity to speak regarding any item on the agenda during the Open Forum.



Colin Ellis Clerk/RFO

Agenda

24/082 Chair's welcome.

24/083a To receive and note apologies for absence given in advance of the meeting.

24/083b To consider the approval of reasons given for absence.

24/084c To consider the co-option of any eligible candidates to a vacancy on Skelton Parish Council.

24/085 To receive any declarations of interests not already under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary interests.

24/086 To resolve to adjourn the meeting to hold the Open Forum to include: (Please note this will be limited to 30 minutes)

- 1. To receive any latest incident reports from North Yorkshire Police.**
- 2. To receive a report from the Ward Councillors.**
- 3. To receive the Litter Picker's report.**
- 4. To receive resident's questions and reports.**
- 5. To receive a reported incident of motor cross bikes entering and having access to the field behind Sycamore Close and then driving across the field. Resident suggested a barrier be installed with a gate to allow dog walkers through. To consider options and any actions to prevent this happening.**

24/087 To approve and sign the minutes of the Ordinary meeting of Skelton Parish Council held on 19th December 2024 as a true and correct record.

24/088 To receive information on the latest ongoing issues and decide further necessary action on village and playground matters to include: -

- 1. To receive and consider progress on construction of the additional planter on the corner of Fairfields Drive Drive/A19.**
- 2. To receive update and consider any necessary actions to replace the path at the pond and to provide lighting with progress on any grant funding options.**
- 3. To confirm the date for the next walk around the village by councillors/clerk**
- 4. To receive update on action regarding the uneven path/flagstones and unsightly condition of the walled planters at the front of the Village Store/Post Office.**
- 5. To receive update on playground repairs recommended by ROSPA.**
- 6. To note and receive any update on the rotten tree in the Orchard and suggestion to purchase some more apple trees.**
- 7. To consider and decide on any alteration to the annual Village Hall contribution.**

8. To consider and decide on any actions on suggestions to improve the pond surround following a visit and assessment by the Yorkshire Wildlife Trust.

24/089 Financial Matters and Governance

1. To receive the bank reconciliation and budget monitoring reports as of 30th December 2024.

2. To note the following receipts

a. HMRC VAT Refund Oct-Dec 24	£962.24
b. J.W. Myers – Plaque application Paul Kevin Mansell	£140.00
TOTAL	£1102.24

3. To confirm the following payments of invoices: -

a. Salaries, oncosts, and mileage- December (incl Arrears) (BP)	£ 1581.11
b. Home working allowance Clerk- December	£ 26.00
c. Giffgaff monthly charges- December (DC)	£ 6.00
d. Clerks’ printer contract allowance	£ 6.50
e. Microsoft Business Basic 365 monthly charge (DC)	£ 12.36
f. YLCA Webinar Training – Cemetery Management - Chair (BP)	£ 35.10
g. Booker – Residents Christmas Lunch provisions (DC)	£ 108.80
h. Tesco – Residents Christmas Lunch provisions (DC)	£ 60.03
i. Browns Nurseries – Plants for gifts (DC)	£ 40.00
j. Tesco – Residents Christmas Lunch provisions (DC)	£ 110.38
k. Costo Wholesale – Residents Christmas Lunch provisions(DC)	£ 94.23
l. Aldi – Residents Christmas Lunch provisions (DC)	£ 34.71
m. Playsmart UK – Playground safety surfaces (BP)	£ 1560.00
n. Streetscape Products – Playground repairs (BP)	£ 912.00
o. Sainsbury’s – Office printer supplies (DC)	£ 11.25
p. Leef Seeds (Groundscare) Ltd – Winter pressure wash (BP)	£ 576.00
TOTAL	£ 5174.47

4. To approve the following payments:

a. Salaries, oncosts, and mileage- January (BP)	£ 1178.50
b. Home working allowance Clerk- January	£ 26.00
c. Giffgaff monthly charges- January (DC)	£ 6.00
d. Clerks’ printer contract allowance	£ 11.50
e. Microsoft Business Basic 365 monthly charge –January (DC)	£ 12.36
f. Sleightholm Landscapes – Remove trees, stumps etc (BP)	£ 540.00
g. Granton Trading – Sleepers and screws for planter (BP)	£ 462.00
h. City of York Council – Cemetery waste charges (DD)	£ 52.38
TOTAL	£ 2288.74

5. To receive recommendation from the Finance Committee: -

- a. To consider Annual Plan for 2025/26
- b. To consider the Draft Budget for 2025/26
- c. To set the Precept for 2025/26
- d. To note the Double Taxation Submission for 2024/25

6. Strategy to ring fence the use of reserves for a specific project.

To consider and approve, in principle, to earmark a reserve of £25000 in the 24/25 accounts, ring fenced for the pond path replacement, provision of lighting and associated drop kerbs.

7. To review, update and adopt the Council’s Vexatious Policy.

8. To review, update and adopt the Business Continuity Plan.

9. To review, update and adopt the Council’s Biodiversity Policy and resolve to take biodiversity into account in all its decisions and actions.

10. To consider and decide on replacing the council’s life expired mobile phone Samsung Galaxy S9 with an iphone from Giffgaff and to consider approving a virement to budget moving an equivalent amount from other budget headings to Office Expenses to accommodate the purchase.

24/090 Planning

1. To consider a response to the following planning applications:
 - a. **24/02336/FUL The Stables, Woodside Farm, Moorlands Farm and Hospital, Wigginton, York – Removal of conditions 2.4 and 6 of permitted application 3/121/101A/PA – Comments by 23rd January 2025.**
2. To note details of planning applications decided by City of York Council and decide on any necessary action:
 - a**24/01993/FUL – 16A Brecksfield, Skelton, York, YO30 1YD – Two storey side/rear extension and single storey front and side extensions – REFUSED 31st December 2024.**
 - b**24/02168/TPO – 2 The Vale, Skelton, York YO30 1YH – Fell 1no Walnut Tree protected by TPO 5 – Approved 13th January 2025**
3. To consider ongoing planning matters and decide any necessary action.
 - a. **To note and consider any update on the proposed New Housing Development North of Clifton Moor – Clifton Gate.**

24/091 To consider correspondence received and decide action where necessary to include: -

1. **To receive emails from YLCA: -**
 - a. White Rose Updates, Law and Governance and E-training bulletins.
 - b. Training programme January-March 2025
2. **To receive emails from NALC.**
 - a. Events Newsletter – January 2025.
3. **To receive correspondence from City of York Council.**
 - a. Residents update – January 2025.
 - b. Business update – January 2025.
4. **To receive correspondence from other organisations.**

24/092 To receive reports from the Council’s representatives on external bodies and to consider any action.

- a. York YLCA Branch Meeting
- b. Kyle and Ouse Internal Drainage Board
- c. Village Hall

24/093 To receive Councillors request for items to be placed on the agenda for the next meeting.

24/094 To consider dates, times and place of Ordinary Meetings of the full Council for 2025/26 but consider a date change to the 20th February 2025 meeting due to the Clerk’s unavoidable absence or whether a meeting is necessary and to subsequently confirm the date of the next Skelton Parish Council meeting.

20th February 2025	27 th March 2025	24 th April 2025
22nd May 2025	26th June 2025	24 th July 2025
25 th September 2025	23rd October 2025	27 th November 2025
22nd January 2026	26th February 2026	26 th March 2026

Meetings to held at 7.30pm in Skelton Village Hall

NOTE: Annual Parish Assembly on 24th April 2025 (7pm) followed by Council meeting.

NOTE: Annual Meeting on 22nd May 2025 (7pm) followed by Council meeting.