

Skelton Parish Council

Annual Plan 2025-26

Please find below Skelton Parish Council's draft annual plan for April 2025 through to March 2026. The Parish Council aims to work on behalf of the local community. Listed below is our current action plan of just some of the activities by the council. This plan of activities is regularly reviewed. If you have ideas on what you think the parish council can do, please get in touch.

Aims	Objectives	Actions	Budget	Action by:	Complete by:
Communication					
Transparency of Website	To include more documentation and information on website	Ensure that new website makes all relevant information easily accessible on the website.	£0	Clerk, Cllr Watson	Ongoing
Maintain communication with various groups of residents.	Community engagement. Provide more information about council's achievements.	Publish information on the website regularly and to publish on Skelton Community Facebook page	£0	Clerk, Cllr Watson	Ongoing
To provide information to new residents	To reach new residents who are not aware of local facilities and the website.	Concentrate posting on Facebook Skelton Community Share and Fairfields pages and issue welcome letter	£0	Councillors, Clerk	Ongoing

		to new residents.			
To provide information to all residents	To reach residents who are not aware of website, including new residents	To maintain Parish Council notice boards and to replace as necessary.	£0	Clerk, Council	Ongoing
A green and safe village					
To maintain the village pond.	To increase recreational use of the area near the pond	To maintain the pond area neat and tidy, attention to vegetation etc	Ensure contract is carried out.	Council	Ongoing
To enhance the local environment	To improve the appearance of the village.	Planters around the village and replenish plants	£1000	Clerk, Council	Ongoing
Safety of the trees on open spaces	To ensure parishioners are safeguarded from falling branches	To carry out regular tree works and investigate Ash die back disease and its implications.	£3000	Clerk, Council	Ongoing
Safe play equipment	Provide safe play equipment for children	To carry out necessary repairs in line with inspection reports including deep clean play surface, equipment and surrounding fencing.	£2500	Clerk, Council	2025/26
Keep residents safe	To maintain defibrillator	To replace parts when required	£300	CLlr C Linfoot, Clerk	Ongoing

Community events					
To improve community engagement	To contribute towards events and /or organise events within the community	To contribute to community events such as scarecrow event or Easter event – widen to include other organisations and to arrange Christmas Party for residents	£1150	Council	Ongoing
VE Day 80 th Anniversary Event	To consider organising a village event for VE Day 80th Anniversary	To consider arranging an 80 th VE Day Anniversary event for Skelton residents	£250	Council	May 2025
To support local voluntary groups	Advertise community events	To provide space on the website and noticeboards to advertise community events	£0	Councillor Watson and Clerk	2025/26
Good practice					

Good governance	Encourage councillors/clerk to attend new councillor/clerk training/refresher training	Budget provision for training	£300	Councillors, Clerk	Ongoing
Internal control/risk management	To manage risk	Hold two Finance Committee meetings. Review risk management register on regular basis	£0	Clerk, Finance Committee members	April and December 2025
Register all property	To ensure that permanent records exist of Council property	Register all deeds with the Land Registry	To be confirmed	Cllr Watson, Clerk	March 26
Three Year Plan	Identified for future years				
To replace play equipment at the end of its lifespan	To ensure Skelton's youth have safe play equipment	To replace life expired equipment	Budget provision/Grants	Council	2025 or later
To ensure the playground is accessible for all	To provide inclusive play equipment	To purchase a new piece of inclusive play equipment	Budget provision/ Grants	Council	2025 or later
Cemetery Improvements	Lynch Gate/Roof/Fence	To repair/replace as necessary	£500 Budget provision/Projects/Grants	Council	2025 or later

To maintain the village pond and surrounds	Increased recreational use	To replace pond footpath, provide lighting and drop kerbs to make more accesible for residents and to improve overall character	£25000 budget reserve provision/ Grants/ Community Funding	Council	2025 or later
To maintain the village pond and surrounds	Enhance the character of the pond and surrounds	Small fence around the East side and planting of trees around the pond to prevent erosion and aid bank stability, Clearing undergrowth adjoining Park Close and removal off debris	Grants/ Community Funding/Volunteers	Council	2025 or later

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Adopted by Full Council on 23rd January 2025